Form: B-027

BUILDING AND SAFETY DEPARTMENT

Phone: (310) 605-5509 www.comptoncity.org

CERTIFICATE OF OCCUPANCY PROCESS (NO WORK)

DO YOU HAVE AN EXISTING CERTIFICATE OF OCCUPANCY

COMPLETE NEW APPLICATION FOR CERTIFICATE OF OCCUPANCY PAY REQUIRED FEES

IF NO CERTIFICATE OF OCCUPANCY

SELF QUESTIONARY	YES
FLOOR AREA LESS THAN 2,000.00	☐
EXISTING SAME USE BUSINESS	☐
NON FOOD FACILITY- BUSINESS	☐
THERE IS NO WORK PERFORMED	☐

APPLICANT TO SCHEDULE INSPECTION TO VERIFY BUILDING CODE COMPLIANCE

IF NO TO ANY OF THE QUESTIONS

IF YES TO "ALL" YOU MAY BE EXEMPT OF PLAN SUBMITAL REQUIREMENTS

COMPLETE AND SUBMIT CERTIFICATE OF OCCUPANCY APPLICATION REQUEST A BUILDING INSPECTION PAY REQUIRED FEE

THE DAY OF THE INSPECTION A TIME FRAME WILL BE PROVIDED BY THE INSPECTOR, PLEASE VISIT OR WEB PORTAL OR CONTACT OUR OFFICE THE MORNING OF THE INSPECTION

SUBMIT FLOOR PLAN AND SITE PLAN FOR REVIEW AND APPROVAL

A BUILDING PERMIT TO BE ISSUED TO THE PROPERTY OWNER OR TO A STATE LICENCE CONSTRACTOR

"NO WORK"
CERTIFICATE OF OCCUPANCY

Applicant to complete CofO Application after inspection approval

APPLICANT TO SCHEDULE INSPECTION TO VERIFY BUILDING CODE COMPLIANCE

INSPECTION RESULTS APPROVED

CERTIFICATE OF OCCUPANCY ISSUED